

# Wahkiakum Chamber of Commerce

## Board Meeting

May 14, 2025/ 1030 Hours/ River Street Meeting Room

### Attendees:

Robin & Kim	Bob Jungers
Steve Carson	Garrett Radcliff
David Olson	
Kim Howell	Dan Lorenzen
Kay Walters	
Todd Souvenir	Ryan Murillo
Brandi Beedle	

### Agenda:

Call to Order – 10:34 Steve Carson, President

Postpone approving minutes

### Treasurer's Report:

- Distributed report to board members. Showing balances, not completely correct yet due to legacy data. Did have EJ CD rollover 108,757.47
- Expense side, on target for spending as far as wages go. Way over on other expenditures due to crab feed cost increases. Kim sees no need to do budget adjustments.
- Steve Entertains motion to approve. Gene moved, Richard seconded. Passed unanimously

### Old Business:

- RFP for accounting: Sent 6 got 2 proposals back. \$5250 upfront for initial set up and cleaning up Quickbooks. Kim adv \$2500 is not sustainable. Max is 750/mo and min

for services is 500. May vary depending on services needed. Will create SOP for documentation, etc. Balance sheets will reflect spending better. Entertain motion (Kim has Motion)

## New Business:

### Hotel/Motel Tax

Have established HM committee.

- HTM committee will now be doing a report out. Ryan, Garrett, Todd, Shannon, Steve. Filming of the TV show will be starting in June.
- Looking for suggestions for places to showcase when filming. Is planning on doing an episode about “the loop” will include ferry.
- HMT history – did a deep dive on where the carry-over monies were. HMT is a restricted fund. Kim did query back to 2012 to Mar 2025. Both town and county are taxing authorities for HMT. Any lodging w/ town the tax goes to Town of Cathlamet. Outside city limits goes to the County. Town gets about 6500/per year.
- Part of what town spends their HMT is on the contract with Chamber. The county gives the majority of their collected tax to Chamber to distribute.
- Todd suggests potentially increasing contract with town.
- State doesn’t take admin fee. 100% of collected tax goes to the county. The County withholds 10% and passes 90% to Chamber.
- This is the starting point moving forward. Review RCW to see what can be done with HMT. Next year there will be 3 regattas.
- Kim adding 50% of website cost to HMT. 25% of HMT to cover admin costs.
- HMT Committee needs to explore ideas on how to draw more tourists to the community. Now that they have established funds, is there a larger item or activity that the chamber can invest in to bring more tourism.

Puget Island Gardens July 26 is doing first annual music festival the weekend after bald eagles day.

HMT requests:

- Wahkiakum County Fair Car show 1200
- Fair 1200 advertising
- Wahkiakum dollars for scholars \$1000

Todd moved, Richard seconded, passed unanimously

Are these the same as in previous years? 2 requests for fair went up 100 each. Dollars for scholars is new.

One other request from fair but is tabled until questions can be answered.

### Director Report:

- 84 current members, BED booths
- Working on final schedule June 9<sup>th</sup>. Have 2 sponsors so far. Have 84 spots total about 35 filled
- Reports due tomorrow for the Country. Will be submitted by end of day today.
- Teaming up with Wahkiakum Youth Mentoring Program.
- Wahkiakum Eagle to talk more about partnership.
- Monday 19<sup>th</sup> business after hours. Register online or pay at the door. At the Spar. Will have charcuterie, refreshments.
- June 21<sup>st</sup> ferry celebration.

### Public comment:

Richard attended a showing of an episode of the film down at long beach. He had positive things to say about the episode. Steve can send a link to watch it. It is a rough draft but can be previewed. Will officially air in the fall.

Kay brought fliers for the car show

Watch for next week's eagle will be a chamber takeover of front page.

Meeting adjourned at 11:45