

June 2023 Chamber Mtg

June 10th, 2023 | 102 Main Street, Cathlamet



Minute Taker Steve Carson (SC) <sc@clnw.com>

Attendees Shannon Britt (SB) <shannonb@clnw.com>, Dan Lorenzen (DL) <dlorenzen@wahkiakum.us>, Marissa Schillios (MS) <mschillios@bankofthepacific.com>, Candana @wahkiakum.us (Candana), Mac1dogs@gmail.com (Michael), Richard Erickson (RE) <eric@clnw.com>, Robert Stowe (RS), McKenna (Mc), Steve Carson (SC) <sc@clnw.com>, Eweller@wahkiakum.us (awi), Lee Tischner (LT) <ltisch@clnw.net>, Dan Westlind (DW), Sherrill Bollen (SB) <sbollen@clnw.net>, Michael Armstrong (MA) <mac1dogs@gmail.com>

	Type	Note	Owner	Due
1. Call to order	INFO	Shannon called the meeting to order at 10:02		
2. Introduction	INFO	Alysse was introduced		
3. Approval of Minutes	INFO	Approved unanimously		
4. Treasurer's Report	TODO	Shannon will meet with the bookkeeper to discuss the timeliness of reports. No report is available at this time.		
5. Art District Update	INFO	A report on the meeting which was held recently. Included was a walk around the town and ideas for murals were strongly encouraged. Matching funds grants are available with a 25/75 grant favoring our community. The chamber would need to be the entity requesting and managing the grant at this point. For more information, the website is: https://arts.wa.gov/community-readiness-toolkit		
6. ADO Update	INFO	Diana Divins came down and met with Channing, Alysse, and Dan to go over ADO procedures. She was very helpful and has offered to provide continued assistance. The first quarter of 2023 has been submitted for funding and the staff are now working on second-quarter reporting.		
7. Federal Relief Grant	INFO	Hotel Cathlamet received a grant through the chamber that required a new federal id number for the grant. The grant totaled \$56,900 and will be used for repairs due to storm damage. The chamber received a small administration fee. Channing is now working on another opportunity to bring into the community, including the gateway to Cathlamet.		
8. Office furniture	DECISION	Shannon presented a need for furniture repairs and replacements. A motion was approved to allocate \$3000 specifically for furniture updates in the office.		
8.1	TODO			
9. BED Event	INFO	Robert Stowe shared information on the pickleball/comhole tournament planned for Bald Eagle Days. There's a clinic scheduled for June 24th.		
10. BED Etc.	TODO	We have about 50% vendor spots filled and 5 parade applicants so far. We'll be advertising the deadline in the paper and via email blasts to all past participants. Dan shared that there has been some pushback from businesses on Main Street that want the vendor spots in front of their store. Several want multiple spots. We are still looking for an MC and a "grand marshal" for the parade.		

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11. Operational Changes	INFO	Channing shared that the staff have been working on Operational Documents. Files and documents are being moved to shared storage, and consideration is being made for using a voip system with the data system.		
12. Supporting Chamber Members	INFO	Alysse shared that the staff is preparing for interviews with chamber members to improve our value to the members. Richard shared that the chamber used to have a media outlet listing that helped when the chamber did press releases.		
13. Visitor Center Hours	INFO	The visitors center is looking for volunteers to staff the center from 9 am to 5 pm on July 1st, 8th, August 12th, and 26th.		
14. Mtg Adjourned	INFO	Shannon declared the meeting adjourned at 11:27 am		